

Checklist for tax return

General Information

- Personal data**
- Information on the children's education** (End of education, type of education)
- Copy of the last year's assessment**

Income / Assets

- Salary statements** incl. sideline income, Board of Director's fees and income from simplified billing procedure
- Certification** on loss of earnings and daily allowances from the unemployment insurance fund, health insurance, accident insurance, etc.
- Lump-sum settlements** (pension fund, insurance) e.g. for home ownership promotion
- Maintenance contributions** of divorced or separated spouses (incl. child alimony)
- List of securities:** Interest certificate for bank, post and premium accounts with capital statement as per 31.12., bank deposit statements (tax statements if applicable). Information about loans and lottery winnings.
- Inheritances and donations:** Receipts of disbursed and/or not yet distributed inheritances (inheritance contract / tax inventory) / information on gifts made
- Vehicles:** Date of purchase and acquisition values
- Real estates:** Purchase date of the real estates, year of construction, land register estimate, vouchers over maintenance (invoice date is decisive), insurance premiums, rental income, remuneration for feeding
- Life insurance:** Bank- or insurance confirmation
- Other assets:** Such as precious metals, ships, pictures, etc.

Deductions / Debts

- Debts and debt interest:** Certificates of mortgages, bank debts, credit card balance and interest, other loans debts and open invoices
- Occupational expenses:** Travel costs to the workplace (train, bus, bicycle, car), subsistence costs, further education, re-education costs
- Payments into pillar 3a:** Bank or insurance certificate
- Contributions and purchases into the 2nd pillar (pension fund):** If not listed on the salary statement, certificate of the pension fund
- Asset management costs:** Bank charges, safe-custody charges, deposit fees, fees for tax statements
- Health insurance:** Information on premiums paid and premium reductions received
- Medical costs:** Deductibles, dentist bills, glasses, stays at home (retirement home), household help (incl. disability related costs)
- Donations:** Certificates or list (incl. political party donations)
- Maintenance contributions:** To divorced or separated spouses (incl. child alimony) and pension benefits / information on other support for disabled persons
- Childcare costs:** Proof of paid childcare costs (due to gainful employment)

Completeness Statement

I/we confirm that I/we have provided Solidis Treuhand AG and Solidis Revisions AG in Olten with all information and evidence required for the completion of the tax return and have handed over all necessary documents. I/we have provided complete and truthful evidence of my/our income and financial circumstances in Switzerland and abroad.

Place, Date:

Signature: